How to Access OCAF Sharepoint Site



Knowledge Base Article

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Overview

The following information provides guidance to accessing the Ohio Certification for Agencies and Families (OCAF) SharePoint Site.

Navigating to OCAF SharePoint Site

Please use this link to access the site <u>DCY Continuous Certification and Ohio</u> Certification for Agencies and Families (OCAF) Information Site.

Important: First time users going to the site will have to request access on the page.

Users who do not have **OHID's** created for them can request access through the site or the Getting Started with OHID section on <u>Help | OHID | Ohio's State Digital Identity</u> <u>Standard</u>

 When access is given and the user goes back in, the user will be asked to Login using an Email Address which will be the users SUID/OHID Email Address (ex <u>5000000@id.ohio.gov</u>). Click Next.

Department of Services Sign in Email, phone, or Skype Can't access your account? Back Next	
This system contains State of Ohio and United States government information and is restricted to authorized users ONLY. Unauthorized access, use, or modification of this system or its data contained herein or in transit to and from this system is strictly prohibited, may be in violation of state and federal law, and may be subject to administrative action, civil or criminal penalties. Use of the system is governed by U.S. law and Ohio law and policies. You have no expectation of privacy in any material placed or viewed on this system	

2. Enter your **Password** and click **Sign In**.



How to Access OCAF SharePoint Site

← 1234567@id.ohio.gov	
Password	
Forgot my password	Sign in

You will be navigated to the OCAF SharePoint homepage.

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For additional information on the SharePoint site, please see the <u>DCY Guidance Letter</u> <u>24-012</u>.

If you have additional questions pertaining to Continuous Certification or the rollout of OCAF, please contact the <u>Customer Care Center</u>.

