How to Access OCAF Sharepoint Site

Knowledge Base Article

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Department of
Children & Youth

Overview

The following information provides guidance to accessing the Ohio Certification for Agencies and Families (OCAF) SharePoint Site.
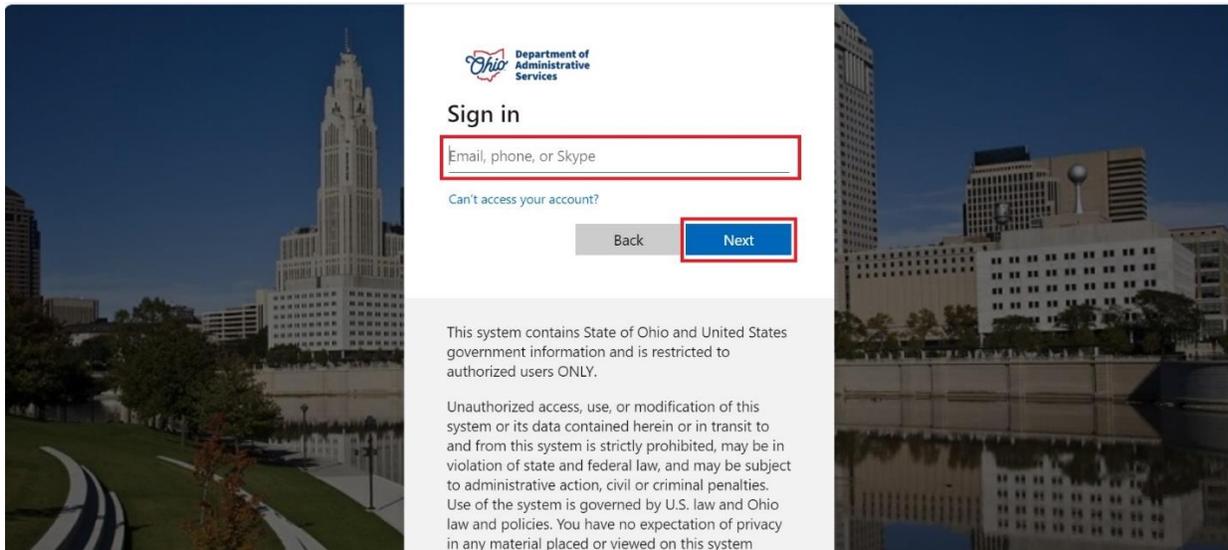
Navigating to OCAF SharePoint Site

Please use this link to access the site [DCY Continuous Certification and Ohio Certification for Agencies and Families (OCAF) Information Site](#).

Important: First time users going to the site will have to request access on the page.
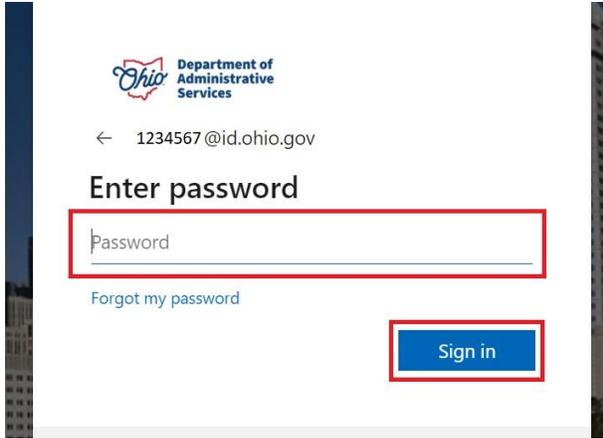
Users who do not have **OHID's** created for them can request access through the site or the Getting Started with OHID section on [Help | OHID | Ohio's State Digital Identity Standard](#)

1. When access is given and the user goes back in, the user will be asked to Login using an **Email Address** which will be the users **SUID/OHID** Email Address (ex 50000000@id.ohio.gov). Click **Next**.
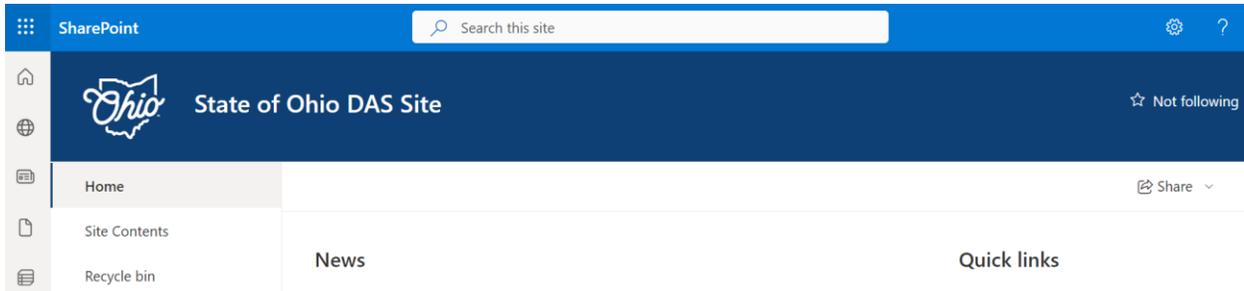

2. Enter your **Password** and click **Sign In**.

How to Access OCAF SharePoint Site

You will be navigated to the **OCAF SharePoint** homepage.

For additional information on the SharePoint site, please see the DCY Guidance Letter 24-012.

If you have additional questions pertaining to Continuous Certification or the rollout of OCAF, please contact the Customer Care Center.

Department of Children & Youth